

## MISSION STATEMENT

The purpose of the White Sabers Drum and Bugle Corps is to promote the study and improvement of the marching arts by engaging in contests, parades, exhibitions, and similar events; to promote musicianship, friendship, sociability, and culture among the members of the organization; and to promote personal growth and a sense of belonging for all members through the process of learning to work as a team toward the common goal of maintaining a successful Drum and Bugle Corps.

The White Sabers strive to communicate effectively, respond to the needs of the membership, and maintain close ties with our alumni. We are an inclusive organization, welcoming members of all ages and backgrounds who seek a place in our organization. Our goal is to entertain our fans, families, friends, and alumni, and above all, to have a professional and approachable image in all that we do.

## GENERAL POLICIES AND CONDUCT

The policies detailed below shall apply to all members of the White Sabers Drum and Bugle Corps. Governing regulations and provisions are explained in the Corps Constitution and By-Laws.

1. Punctual arrival to all scheduled rehearsals and performances is mandatory. All members and staff are expected to attend all scheduled corps functions (rehearsals, shows, parades, etc.) prepared to work and perform at the highest standard.
2. The White Sabers maintain a strict policy on underage drinking and use of drugs for all members and staff. **Any violation will result in disciplinary action, including dismissal from the corps.**
3. All corps owned equipment will be handled with proper care. Any damage to or loss of equipment becomes the financial responsibility of the member.
4. All members and staff are expected to positively represent the corps at all times, including through use of social media profiles. When in uniform or displaying the corps insignia, all members and staff shall conduct themselves in a professional and positive manner.
5. Tasteful and appropriate dress is required at all rehearsals, performances, and corps functions.
6. There is no smoking or drinking while in uniform at any time.
7. All members and staff of the corps are expected to participate in corps fundraisers including, Corps bingo games. Refer to the **Bingo Commitment** section for additional details.

## MEMBER TUITION POLICY

Tuition for the 2018 White Sabers Drum and Bugle Corps is **\$500 per member**. Member tuition covers various expenses such as: instruction by our professional staff, use of equipment throughout the season, corps-provided transportation costs, DCA championship weekend hotel\*.

Fundraisers will be made available throughout the season to help members raise funds to go toward their tuition. Fundraising details will be provided as available.

### Payment Due Dates

#### Brass & Percussion

\$200	April 29, 2018
\$150	May 20, 2018
\$150	June 17, 2018

#### Colorguard

\$200	May 13, 2018
\$150	June 3, 2018
\$150	July 1, 2018

10% Discount if payment is made in FULL by April 29, 2018

Any payment made past any deadline will be subject to a 10% late payment fee.

**Exceptions to Tuition Amounts**

Any late-joining member will be subject to an adjusted payment schedule, to be determined by the Administrative Team.

**Payment Options**

Members may make their tuition payments as follows:

- Cash or personal check (made out to The White Sabers)
- Credit/debit card (online, and via PayPal, incurring a \$2.00 per transaction fee)
- Fundraising credits

*Note: Any payment returned for insufficient funds will be subject to a \$25 fee to be paid by the member and all future payments will be required to be made by cash or credit/debit card. Members are responsible for any fees charged to their personal accounts due to bounced checks or overdrafts.*

**Costs Not Covered by Tuition**

Members are responsible for various items depending on their section. Expenses may include marching shoes, gloves, performance wear, equipment, sticks, food, transportation, etc.

**FOOD:** The corps provides meals for purchase at most rehearsals and shows. **Total food cost for an entire weekend is around \$25.** Members are not required to eat corps-provided meals. Upon request, vegetarian and reasonable accommodations may be made for specific dietary needs.

**TRANSPORTATION:** Members are responsible for their own transportation costs. For some competitions and performances throughout the season, the White Sabers will rent coach buses to transport members. Fees for corps vans are detailed in the **Corps Van Use Policy**.

**Consequences for Outstanding Balances**

**If a member has an outstanding balance after July 1, 2018, that member will not be allowed to perform until the outstanding balance is paid.** If an alternate performer is available to march the spot, the sidelined member may be dismissed from the corps. Sidelined members are expected to attend and participate in all rehearsals. **The Administrative Team reserves the right to dismiss any member who has not paid their tuition in full by July 15, 2018.**

*Note: Any financial issues, struggles, or concerns must be discussed with staff, including at least two members of the Administrative Team. If a marching member is behind on tuition payments, but has come to an agreement to pay the outstanding balance, they are exempt from these consequences. Any exemptions or special circumstances must be written and signed by the Administrative Team.*

**Withdrawal or Dismissal from the Corps**

**All tuition payments are non-refundable.** If you withdraw or are dismissed from the corps after making any tuition payment, you will **NOT** be refunded. If you believe you have an extenuating circumstance where a tuition refund may be warranted, an appeal for an exception to this policy may be made in writing and submitted to the Administrative Team. Any decision made by the Administrative Team will be final.

## **BINGO COMMITMENT**

As the White Sabers Drum and Bugle Corps grows, so does the cost of maintaining the corps. Our bingo sales are what funds the operating budget of the corps. The corps funds instruments, uniforms, guard equipment, rehearsal sites, housing sites, and much more. To help offset these costs, **each member, including staff, is required to work a minimum of one bingo per competitive season.** If you are under 18 years of age, you are NOT able to participate in the selling of the bingo game, but you are **not** exempt from the bingo commitment. Those under 18 are able to assist with set up, clean up, concessions, etc., but are required to be accompanied by an 18+ individual who may participate in selling.

Bingo runs **every Thursday evening at 161 Main St. Dansville, NY 14437.** Please arrive by 5:30 pm to begin set up. Doors open and selling begin promptly at 6:00 pm.

**Performing Members:** Upon fulfilling your bingo commitment, a \$50 credit will be issued towards your tuition. Only one \$50 credit is allowed per season. Other credits may be determined by Administrative Team only.

## **CORPS VAN USE POLICY**

The corps will have vans to use throughout the season for transportation to and from corps functions. Designated individuals will be responsible for each van, to be housed in regional areas where a significant number of corps members/staff are located.

All corps vans adhere to the following policies:

1. All drivers must be at least **25 years of age.**
2. All drivers must be approved by the Executive Director then added to the corps' insurance policy.
3. Any maintenance needs or problems must be reported to the Executive Director immediately.
4. Vans are to be cleaned following every trip. All passengers are responsible for their belongings and trash.
5. Alcohol consumption in the vans is strictly prohibited.

## **ADMINISTRATIVE TEAM**

The 2018 White Sabers Administrative Team is as follows:

**Executive Director – Pete Amico**

(585) 330-4858     [aamico@stny.rr.com](mailto:aamico@stny.rr.com)

**Director – Ben Chaffee**

(716) 846-9541     [benchaffee@hotmail.com](mailto:benchaffee@hotmail.com)

**Assistant Director – Mike Mueller**

(315) 726-2854     [mdmueller87@hotmail.com](mailto:mdmueller87@hotmail.com)

**Membership Manager, Support Team Coordinator – Kendra Kissell**

(607) 382-1217     [kkissell@frontier.com](mailto:kkissell@frontier.com)

**Quartermaster – Doug Jones, Sr.**

(585) 738-2329     [djones@kendall](mailto:djones@kendall)

**Consultant to Administrative Team – Bill Snook**

## **Support to the Administrative Team**

**Marketing/PR Manager, Cryslin Davis**

(585) 298-8227     [cdavis1423@yahoo.com](mailto:cdavis1423@yahoo.com)

**Fundraising & Merchandise Manager, Lenny Waugh**

See Lenny in person at practice

**SIGNATURES/ACKNOWLEDGEMENTS**

Please initial each below statement to verify that you have read, acknowledged, and understood the terms of the White Sabers Drum and Bugle Corps.

**MEMBERSHIP HANDBOOK**

\_\_\_\_\_ I have received a copy of the 2018 Membership Handbook for the White Sabers Drum and Bugle Corps and have read it in its entirety. I agree to abide by **all** policies set forth in the handbook **and understand that failure to do so could result in the loss of performing privileges and membership status.**

**PERSONAL/MEDICAL INFORMATION**

\_\_\_\_\_ I hereby certify that my personal and medical information is complete to the best of my knowledge, and that I am not withholding any relevant medical history or information that may affect my ability to perform with the White Sabers.

\_\_\_\_\_ I understand that treatment/pain management for preexisting conditions/injuries (i.e., knee braces, back braces, any medication, ice packs, etc.) does not fall under the responsibility of the corps. This includes preventive care items, such as sun screen, sunglasses, hat, etc.

\_\_\_\_\_ I, in consideration of my participation in drum corps activities as a member of the White Sabers, hereby agree that I shall be fully responsible for any and all medical expenses which may be incurred as a result of any injury or condition I may experience while participating as a member of the White Sabers, including, without limitation, charges for ambulance transportation, emergency room treatment, hospitalization, physician's care, diagnostic tests, and/or prescription medication. I release the White Sabers Drum and Bugle Corps from any and all claims for personal injury or property damage I may hereafter sustain by reason of any act or failure to act by the White Sabers Drum and Bugle Corps, or any of its members, whether the result of negligence or any other cause.

**TUITION**

\_\_\_\_\_ I agree to pay a performing member **tuition of \$500** to the White Sabers Drum and Bugle Corps, which is **non-refundable**, even in the event of withdrawal or dismissal from the corps.

\_\_\_\_\_ I understand the 2018 payment schedule that has been laid out in the 201 Member Handbook.

\_\_\_\_\_ I understand that my tuition does **not** cover personal expenses (marching shoes, gloves, food, etc.).

\_\_\_\_\_ **I understand that nonpayment or delinquency of member tuition may result in performance side-lining, or dismissal from the corps.**

**BINGO**

\_\_\_\_\_ **I agree to fulfill a commitment to work a minimum of ONE bingo for the White Sabers Drum and Bugle Corps throughout the course of the 2018 season.**

\_\_\_\_\_ If I am unable to work a Thursday evening bingo due to extenuating circumstances, I understand that it is my responsibility to find a substitute who can work in my place.

\_\_\_\_\_ If for some reason I am unable to work a bingo I have previously committed to, I will contact Pete Amico and/or Leslie Amico at least 24 hours in advance.

Member Name

(Print): \_\_\_\_\_

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENTAL/GUARDIAN CONSENT**

This form is required for any member who is under 18 years of age.

**Member Name:** \_\_\_\_\_

Please initial each below statement to verify that you have read, acknowledged, and understood the terms of the White Sabers Drum and Bugle Corps.

- \_\_\_\_\_ I, as the legal parent/guardian of the above named individual, hereby grant permission for my child to travel, rehearse, and perform with the White Sabers Drum and Bugle Corps, for the 2018 season (November 2017 to September 2018).
- \_\_\_\_\_ I grant permission to the professional and volunteer staff of the White Sabers to obtain medical assistance for, or to administer first aid to, my child if needed.
- \_\_\_\_\_ I grant permission to any doctor, nurse, physician's assistant, staff member of a hospital, or EMT to render medical attention as deemed necessary for my child, or to transport my child as necessary. I also agree to accept financial responsibility for any medical care that is not covered by my health insurance or any other medical expense in connection with my child while in the care of the White Sabers.
- \_\_\_\_\_ I grant permission to the professional and volunteer staff of the White Sabers to transport my child to corps functions if needed, and to make necessary decisions regarding the welfare and discipline of my child in my absence.
- \_\_\_\_\_ I hereby hold harmless and indemnify the White Sabers Drum and Bugle Corps (and staff thereof) as to liability for my child during those periods when he/she is in their care, even for acts of negligence.

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please list any special talents or skills that you could share with the Corps:

\_\_\_\_\_  
\_\_\_\_\_



PERSONAL INFORMATION
Return completed form to Kendra Kissell

Circle all that apply: Brass Battery Front Ensemble Colorguard Staff Support Honor Guard

PERSONAL INFORMATION

Last Name: First Name: Middle Initial:
Date of Birth: Email Address:
Street Address: City/State/Zip:
Cell Phone: Carrier Home Phone: Carrier

Please list any special talents or skills that you could be useful to the Corps
T-Shirt Size: S M L XL XXL XXXL Shoe Size:

PARENT/GUARDIAN INFORMATION (if under 18)

Name(s): Cell Phone: Carrier:
Email Address: Home Phone:

SCHOOL INFORMATION (if applicable)

School: Grade:
Are you a member of a school Band/Guard Program?: Yes / No Director:

EMERGENCY CONTACT INFORMATION

Name: Relationship:
Address: Phone:

MEDICAL INFORMATION (will be kept strictly confidential)

Doctor's Name: Phone:
Name of Medical Insurance Plan/Carrier/Company:
ID or Policy Number: Phone:
Known allergies (including medication):

Regularly taken medication(s):

Year of last tetanus vaccination:

Please check all applicable conditions. Use the lines provided to give any specific details. Please include any medical or physical conditions that an emergency medical team would need to know.

- Difficulties with Heavy Physical Exertion
Asthma
Wear Glasses or Contact Lenses
Diabetes
High Blood Pressure
Epilepsy
Heart Problems
Other Medical Conditions

Details of checked items above:

List any recent or reoccurring injuries that might limit your ability to perform with the Corps: